

By-Laws of the Long Valley Ice Hockey Club, Inc.
(Amended January 2022)

ARTICLE I – NAME

- A. This organization shall be known and identify itself as the “West Morris Wolfpack” Youth Ice Hockey Club, hereinafter referred to as the “WMW”.
- B. The WMW may from time to time, by a majority vote of the membership body, change its name.

ARTICLE II – OBJECTIVE, PURPOSE, AND PHILOSOPHY

A. Objective and Purpose

- 1. The objective of the WMW shall be to provide the youth of Washington Township, Chester, Mendham, and neighboring communities in the vicinity of Western Morris County, New Jersey, a recreational Ice Hockey program, to teach the fundamentals of good sportsmanship, teamwork, discipline, and the benefits of good physical and mental conditioning in a fun and competitive environment.
- 2. The Purpose of the WMW shall be as follows:
 - a. To operate, manage, and maintain itself in such a way as to provide for the objectives stated above.
 - b. To solicit contributions and raise funds to carry out its stated objectives.
- 3. The WMW shall be maintained as a 501(c)(3) not-for-profit organization unless its Board of Trustees shall vote unanimously to change this structure.

B. Philosophy

- 1. Respect for oneself, other team members, coaches, officials, and opponents are expected of each player and coach.
- 2. Sportsmanship, teamwork, and physical/mental conditioning are valued above winning.
- 3. Once the school year begins, schoolwork comes before ice hockey.
- 4. The WMW experience should be fun, educational, and rewarding for players, coaches, and parents.
- 5. The Officers and Membership of the WMW are committed to taking all actions necessary to reinforce the philosophy and objectives of the organization.

ARTICLE III – MEMBERSHIP

- A. Membership shall be open to anyone 18 years of age or over who resides in Washington Township, Chester, Mendham, or neighboring communities, and is interested in the betterment of recreation for the youth of our communities and willing to devote time and effort to the programs of the WMW. Membership shall be extended to the parents or legal

guardians of all players who pay the annual registration fee. Other applicants who wish to join the club in any capacity can do so upon approval by the Board of Trustees.

- B. The annual membership of the WMW shall run from registration date of the current year through registration date of the following year.
- C. Persons may be designated as “Honorary Members” of the organization. In order for an individual to be designated as an “Honorary Member,” he/she must be considered to have done an outstanding job for the WMW and approved by the Board of Trustees.
- D. A member who is the parent or legal guardian of a child who is on the official roster can have his/her membership revoked for good cause upon a majority vote of the Board of Trustees. Reasons that may constitute good cause for revocation of membership include, but are not limited to:
 - 1. Unpaid registration fees;
 - 2. Violation of the applicable WMW and/or USA Hockey Code of Conduct by either the parent or child; and
 - 3. Such other reason as identified by the Board of Trustees, in their sole discretion.
- E. Any decision by the Board of Trustees to revoke membership shall be final, and not subject to any appeal or further review.
- F. All adult members are encouraged to participate in the activities of the organization, such as assisting in coaching (subject to appropriate certification), and participation in other volunteer capacities as may arise from time to time.

ARTICLE IV – OFFICERS

A. Officer Positions

- 1. The officers of the WMW shall consist of a President, a First Vice President, a Second Vice President, a Treasurer, and a Secretary.
- 2. All officers, by virtue of their office, shall be members of the Board of Trustees.

B. Officer Duties

1. The President:

- a. Shall preside at all meetings.
- b. Shall, by virtue of his/her office as President, be Chairman of the Board of Trustees.
- c. Shall appoint all chairpersons of committees, standing and special.
- d. Shall see that all books, records, and certificates required by law are properly kept and filed.
- e. Shall be one of two officers authorized to sign checks or drafts of the organization.
- f. Shall present annually a report of the accomplishments for the year of the WMW.

2. The First Vice President:

- a. Shall, in the event of the President's absence or failure to exercise his/her office, become acting President of the organization with all the rights, privileges, and powers of the President. If the First Vice President declines the office of the President, the Second the Vice President shall assume the role of acting President. If he/she too shall decline the office, the Board shall fill the position of the President by a vote of approval of a majority of Board members in attendance, only for the existing term.
 - b. If the office of the First Vice President becomes vacant, the Board shall fill that position for the remainder of his/her term by a vote of a majority of Board members in attendance.
3. **The Second Vice President:**
- a. Shall fulfill such duties as shall be assigned to him/her by the Board of Trustees.
 - b. If the office of the Second Vice President becomes vacant, the Board shall fill that position for the remainder of his/her term by a vote of a majority of Board members in attendance.
4. **The Treasurer:**
- a. Shall have care and custody of all monies or securities belonging to the WMW and shall be responsible for such monies or securities.
 - b. Shall be one of two officers authorized to sign all checks or drafts of the WMW.
 - c. Shall keep and file any certificates and/or registrations required by any statute, federal or state.
 - d. Shall render for each general meeting, or when directed by the Board of Trustees, a written account of the financial status of the WMW.
 - e. Shall exercise all other duties incident to the office of Treasurer. There shall be an audit of the records by the incoming Treasurer. All bills of the organization shall be mailed to or received by the Treasurer, so he/she can keep proper records.
 - f. If the office of the Treasurer becomes vacant, the Board shall fill that position for the remainder of his/her term by a vote of a majority of Board members in attendance.
 - g. **CPA Oversight.** The WMW shall at all times provide for oversight of its financial practices by a Certified Public Accountant.
 - h. **Minimum Working Capital.** The WMW shall at all times maintain a minimum working capital balance of at least \$10,000.00.
5. **The Secretary:**
- a. Shall keep minutes and records of each official meeting of the WMW.
 - b. Shall keep a record of meeting attendance and excused absences.

- c. Shall keep and file all coaching certifications, or delegate this task to a Coaching Director, if a Coaching Director has been appointed by the Board of Trustees.
- d. If the office of the Recording Secretary becomes vacant, the Board shall fill that position for the remainder of his/her term by a vote of a majority of Board members in attendance.

ARTICLE V – BOARD OF TRUSTEES

1. The business of the WMW shall be managed by a Board of Trustees (hereinafter referred to as the “Board”), consisting of the five (5) Officers as described in Article IV, and such At-Large Trustees as the Board may from time to time appoint. The Board shall have authority, at the Annual Meeting or such other time as deemed appropriate, to appoint additional At-Large Trustees upon nomination by an existing Board Member and a majority vote of existing Board Members.
2. The Board may make rules and regulations for its meeting as, in its discretion, it deems necessary.
3. The Board shall guide and manage the business and control the assets of the organization. The Board has the responsibility and authority to oversee all matters pertaining to the best interests of the WMW.
4. The term of the office of all Board members shall be two (2) years from the date of election.
5. The President of the WMW, by virtue of his/her office, shall preside as Chairman of the Board. The Recording Secretary of the organization shall function as Secretary of the Board.
6. Greater than 50% of then-current members of the Board shall constitute a quorum for any meeting or vote on official business. Meetings of the Board shall be held as deemed necessary by the Board, and any Trustee shall have the authority to call for a meeting for any reason, upon reasonable notice to the Board.
7. Each member of the Board shall have one (1) vote. A Trustee who is absent from a Board Meeting may vote by proxy, if no Trustee objects to allowing proxy votes.
8. The Annual Meeting of the Board shall be conducted within a reasonable time following the conclusion of the ice hockey season, and in sufficient time to enable proper planning for registration for the following season.
9. The Trustees of the Board shall be chosen on the same day during the Annual Meeting and in the same manner as the officers.
10. Any Trustee may be removed by majority vote of the Board when good cause is presented. No Trustee shall be removed without notice and an opportunity to be heard. Rules governing any hearing to consider removal of a Trustee shall be determined by the Board, in its sole discretion. Good cause for removal shall be determined by the Board in its sole discretion, and its decision shall be final, and shall not be subject to any appeal or further review.
11. Vacancies on the Board shall be filled by a vote of approval of a majority of Trustees in attendance at a proper meeting, only for the existing term.

12. Nominations of Officers and Trustees shall be made at the Annual Meeting, unless made for the purpose of filling a vacancy. Nominees must be members in good standing and must have maintained that status for at least the previous twelve (12) months, unless a majority of the Board shall vote otherwise.
13. The Board may from time to time form such committees as it shall deem necessary or desirable. The Board shall have authority, if it chooses, to appoint members of WMW who are not Board members to serve on such committees or as chair of such committees. Any committee members so appointed shall be responsible for reporting back to the Board from time to time as requested by the Board, and may be invited to a Board Meeting for this purpose, in the discretion of the Board.
14. The Board retains authority to dismiss any member from a position on a committee upon a majority vote of Board members then present, upon good cause.
15. The Board retains authority to discontinue any committee at any time, upon majority vote of Board Members, for any reason deemed to be in the best interests of WMW.

ARTICLE VI – MEETINGS AND PROCEDURES

1. Meetings of the WMW shall be held at least twice annually, on dates agreed upon by the Board.
2. The end of season meeting shall be termed the Annual Meeting.
3. A quorum of greater than 50% of then-current members of the Board shall be necessary to conduct an official meeting.
4. For any meeting at which less than a quorum is present, votes on official business may nevertheless be held so long as sufficient proxy votes from Board members not present are secured such that votes are obtained on any matter requiring a vote from greater than 50% of then-current Board Members.
5. The order of business at any regular scheduled meeting shall incorporate such matters as the Board members shall identify as requiring attention. These may include, but not be limited to, some or all of the following:
 - a. taking of attendance
 - b. reading of minutes of prior meeting, corrections, additions, acceptance
 - c. reports of committees
 - d. reports of Officers
 - e. Old Business
 - f. New Business
6. All meetings of the WMW shall be governed by parliamentary procedures, unless the Board members present at a meeting shall unanimously elect to forego same.

ARTICLE VII – VOTING

1. At all meetings, all votes shall be by voice, having been properly moved, seconded, and discussed prior to the vote.

2. Votes for election of Officers, Trustees, and all other official business except Amendments to the By-Laws (see Article VIII), shall be determined by the majority of the votes cast.

ARTICLE VIII – AMENDMENTS

1. Existing By-Laws may be amended or repealed only by the affirmative vote of 75% of the eligible Board Members in attendance, so long as the necessary quorum has been properly attained as noted heretofore and the meeting has been duly constituted.
2. All changes to existing By-Laws must be distributed to all Board Members prior to the voting meeting.
3. All By-Law changes will take effect upon acceptance.

ARTICLE IX – COACHING

1. The Board may appoint a Coaching Director, who may or may not be a sitting Board Member, and whose responsibilities shall include:
 - a. Presenting qualified candidates for Head Coaches to the Board for approval;
 - b. Training and development of the coaching staff, including verification of required certifications;
 - c. Monitoring the coaching staffs to ensure that all coaches follow the WMW philosophy, as defined in Article II, and otherwise fulfill all responsibilities of coaching.
2. The Board may remove any member of the coaching staff when sufficient cause is presented, upon a majority vote of the Board. No Coach shall be removed without notice and an opportunity to be heard. Rules governing any hearing to consider removal of a Coach shall be determined by the Board, in its sole discretion. Good cause for removal shall be determined by the Board in its sole discretion, and its decision shall be final, and shall not be subject to any appeal or further review.

ARTICLE X – REGISTRATION

4. Registrants must follow current rules of eligibility as defined by USA Hockey or any other league or governing body with whom WMW agrees to participate.
5. Registration fees are non-refundable and due at registration. A player is not registered without the registration fee.
6. Players are expected to conduct themselves in such a way as to facilitate their learning. Players who behave in such a manner as to interfere with proper and efficient coaching will be subject to discipline.

7. Conduct that is detrimental to the health or safety of any person associated with a WMW activity will be subject to disciplinary action, including dismissal from the program in severe cases.
8. Players who violate the Code of Conduct or otherwise act in a manner inconsistent with the values and Philosophy of WMW will be subject to disciplinary action, up to and including dismissal from the program.
9. Discipline of a player can include, but is not limited to, any of the following:
 - a. benching at practice or game;
 - b. discussion of acceptable/unacceptable conduct with the player;
 - c. discussion of the situation with the parent(s) or legal guardian(s);
 - d. dismissal.

ARTICLE XI – GENERAL INFORMATION

1. Fundraising
 - a. The Board may from time to time authorize or undertake such fundraising efforts as deemed warranted for the benefit and sustainability of the WMW.
2. Books and Records
 - a. The WMW shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of the Board and any committees having and exercising any authority delegated by the Board. All books and records of the WMW May be inspected by any Trustee, or his/her agent or attorney, for any proper purpose at any reasonable time.
3. Liability of Trustees
 - a. The Trustees shall not be personally liable for the debts, liabilities, or obligations of the WMW. A Trustee shall be liable to the WMW only to the extent of any unpaid dues or any other indebtedness owed by the Trustee to the WMW.
4. Indemnification and Insurance
 - a. Indemnification. The right of any Trustee, officer, or agent of the WMW to indemnification shall be governed by the provisions of N.J.S.A. 15A:3-4.
 - b. Insurance. The WMW shall at all times maintain appropriate insurance coverage sufficient to defend and indemnify Trustees against any claim arising out of their duties on behalf of WMW.